

IN CASE YOU GET STUCK, HERE ARE SOME SAMPLE QUESTIONS YOU CAN ASK:

Generally, as an interview comes to an end the interviewer will ask if you have any questions. When you ask the interviewer good job-related questions, you show that you were attentive and that you are serious about all employment opportunities. Only ask questions when you need to do so and do not save your questions until the end, ask them spontaneously at appropriate times.

- If hired, would I report directly to you, or to someone else?
- Would you describe a typical workday and the things I would be doing?
- Who are the other people I would be working with and what do they do?
- How would I be trained or introduced to the job?
- What duties are most important for this job? Least important?
- How will I get feedback on my job performance?
- If you were to offer me this job, where could I expect to be in five years?
- Could you give me a tour? I'd enjoy seeing where I would work and meeting some of your employees.
- What are the most significant challenges that face your organization?
- I want this job. Could I have a thirty-day trial period to prove myself?
- Do you think I'll find this job to be challenging and stimulating? If so, why?
- If hired, would I be filling a newly created job or replacing someone?
- Why did my predecessor leave this position?
- Why did you come to work here? Why did you stay?
- Can you describe what my career advancement track might be like?
- What is your time line for hiring, will I hear from you either way?

Questions you should not ask:

- Never ask any questions about salary, vacations, holidays with pay or sick days until you have been offered the position.
- Indicate that you do not know what you want to do.
- What exactly does your company do?
- How long will it take to get promoted?
- What are you going to do about the poor performance of XYZ?